

**MINUTES  
VILLAGE OF NORTH HATLEY  
APRIL 15, 2024**

SPECIAL MEETING of Municipal Council held at the Église Sainte-Élisabeth de North Hatley community hall at 6 p.m.

PRESENT are the following Councillors:

- |                      |                        |
|----------------------|------------------------|
| 1. Michel DESROSIERS | 4. Elizabeth FEE       |
| 2. Carrol HALLER     | 5. David WILSON        |
| 3. Danielle DUPRÉ    | 6. Andrew J. PELLETIER |

ABSENT:

QUORUM is present with Mayor Marcella DAVIS-GERRISH presiding.

ALSO PRESENT: Bruno BÉLISLE, Assistant Director-General.

**AGENDA**

1. Waiver of notice of a meeting
2. Adoption of the Agenda
3. Question Period on Items listed on the Agenda
4. Appointment of a member to the Family Committee
5. Appointment of MADA committee members
6. Modification to Mr. Wade Morse employment contract
7. Donation to the North Hatley Community Centre
8. Marina – Award of Contract for the 2024 season
9. Request for financial aid — Club de golf North Hatley Golf Club
10. Survey of lot 4 029 089 (chemin Capelton) — Award of Contract
11. Installation of gutters at the Town Hall – Award of Contract
12. Meeting Adjourned

**2024-04-15.01**

**WAIVER OF NOTICE OF MEETING**

WHEREAS Article 157 of the Municipal Code of Québec allows for the waiving of a notice of convocation under Articles 155 and 156 when all Council members on the territory of the municipality are present;

I, ELIZABETH FEE, MOVE

THAT it be resolved to waive notice of a meeting.

VOTE FOR:		VOTE AGAINST:		ABSTENTION:	
ADOPTION:	ADOPTÉD				

**2024-04-15.02**

**ADOPTION OF THE AGENDA**

I, DANIELLE DUPRÉ, MOVE

THAT the Agenda be adopted as presented.

PASSED

**MINUTES  
VILLAGE OF NORTH HATLEY  
APRIL 15, 2024**

2024-04-15.03

**QUESTION PERIOD ON ITEMS LISTED ON THE AGENDA**

CITIZENS		ISSUES
MARIE CARON 1044, rue Massawippi	Q	Golf donation - possibility of a walking path through the golf course?
	R	The subsidy is for the club's 100th towards the purchase of a bench with a commemorative plaque.
CHARLES BORDELEAU 220, rue Kezar	Q	Possibility of a servitude on the golf course (walking path) as in Waterville?  Demotion of Wade MORSE – For what reason? Personality, competency?
	R	The terms of the contract are being changed so that he will stay with us.
JACQUES CAMPBELL 80, rue Main	Q	Gold donation – what was the date of the request?
	R	1st request July 2023, for the 100th anniversary – the request was approved – 2nd request March 24, 2024 so, no.
	Q	What does the MADA acronym stand for?
	R	Municipalité amie des aînés.
	Q	Marina – 2024 Contract, will there be explanations regarding the contract?
R	Everything is explained in the resolution, but we will bring back return the summaries/resumes.	

2024-04-15.04

**APPOINTMENT OF A MEMBER TO THE FAMILY COMMITTEE**

WHEREAS to facilitate the management of municipal affairs, Council forms ad hoc committees;

WHEREAS the mandate of some committees can change, evolve or end over the years;

WHEREAS internal committees are formed by Council to encourage citizen participation;

I, CARROL HALLER, MOVE

THAT TERRILYN BENWAY be an appointed member of the Family Committee.

VOTE FOR:		VOTE AGAINST:		ABSTENTION:	
ADOPTION:	ADOPTÉD				

2024-04-15.05

**APPOINTMENT OF MADA COMMITTEE MEMBERS (AGE-FRIENDLY COMMUNITY)**

WHEREAS to facilitate the management of municipal affairs, Council forms ad hoc committees;

WHEREAS committee members can change over the years;

WHEREAS the mandate of some committees can change, evolve or end over the years;

WHEREAS internal committees are formed by Council to encourage citizen participation;

WHEREAS the MADA committee list of members is to be updated;

WHEREAS the following list of names replaces former appointments and comprises the new list of members on the MADA committee;

**MINUTES  
VILLAGE OF NORTH HATLEY  
APRIL 15, 2024**

MADA		MUNICIPALITY FOR SENIORS
1	Councillor	CARROL HALLER
2	Councillor	ELIZABETH FEE
3	Citizen	JANE PERRY GORE
4	Citizen	LINDA ALLEN
5	Citizen	MELISSA MEIDEROS
6	Citizen	JOAN DRINKWATER
7	Citizen	MORGAN QUINN
8	Citizen	JUDY BEAN
Goal/Objective		Committee for a municipal MADA policy and plan
Frequency of meetings		As required
Mission		Inform Council on ongoing discussions, make proposals and participate in instituting a MADA policy and plan for the Municipality.

I, DANIELLE DUPRÉ, MOVE

THAT the members listed above be appointed to the MADA Committee.

VOTE FOR:		VOTE AGAINST:		ABSTENTION:	
ADOPTION:	ADOPTÉD				

**2024-04-15.06**

**MODIFICATION TO MR. WADE MORSE EMPLOYMENT CONTRACT**

WHEREAS modified terms to an existing employment contract for Mr. WADE MORSE are required;

WHEREAS the modified terms are relative to responsibilities and working condition modalities for Mr. MORSE;

I, MICHEL DESROSIERS, MOVE

THAT municipal administration modify the terms of contract as per agreement.

VOTE FOR:		VOTE AGAINST:		ABSTENTION:	
ADOPTION:	ADOPTÉD				

**2024-04-15.07**

**DONATION TO THE NORTH HATLEY COMMUNITY CENTRE**

WHEREAS North Hatley Community Centre Inc. has scheduled and managed activities at the North Hatley Community Centre for more than five decades;

WHEREAS the mission of North Hatley Community Centre Inc. has been to serve the people of North Hatley and provide services for their benefit;

WHEREAS North Hatley Community Centre Inc. ceased activities on December 31, 2022;

WHEREAS following the dissolution of North Hatley Community Centre Inc. a balance of \$17,000 remains;

WHEREAS North Hatley Community Centre Inc. wishes to remit the remaining funds, in the amount of \$17,000, to the Municipality of the Village of North Hatley;

I, ELIZABETH FEE, MOVE

THAT the sum of \$17,000 be used to ensure that the Community Centre building (located at 3127, chemin de Capelton, North Hatley) is equipped with a generator to provide shelter for the whole of the North Hatley population in emergency situations;

THAT the sum of \$17,000 be deposited into a specified Village of North Hatley bank account and the designated funds used specifically for the purchase or installation of a generator.

**MINUTES  
VILLAGE OF NORTH HATLEY  
APRIL 15, 2024**

VOTE FOR:	VOTE AGAINST:	ABSTENTION:
ADOPTION:	ADOPTÉD	

2024-04-15.08

**MARINA – AWARD OF CONTRACT FOR THE 2024 SEASON**

WHEREAS the Municipality is the owner of lot 4 029 081-P located on the territory of the Municipality;

WHEREAS the lot is used, among others, to operate a marina and for boat launching;

WHEREAS the Municipality wishes to validate the experience of the firms that will be submitting proposals and the caliber of the proposals, both financially and in terms of sound marina operations;

I, ELIZABETH FEE, MOVE

THAT the Municipality conclude a contract with the NORTH HATLEY MARINA for the 2024 season rental of the marina in the amount of \$30,000 plus taxes;

THAT an amount equal to 15% of the rental of the docks, from the 33rd dock on, be remitted to the Municipality by the NORTH HATLEY MARINA.

THAT the Mayor, Marcella Davis Gerrish, and the Director-General, Benoit Tremblay, be mandated to sign the NORTH HATLEY MARINA contract for and on behalf of the Municipality.

VOTE FOR:	VOTE AGAINST:	ABSTENTION:
ADOPTION:	ADOPTÉD	

2024-04-15.09

**REQUEST FOR FINANCIAL AID — CLUB DE GOLF DE NORTH HATLEY GOLF CLUB**

WHEREAS a request for \$2,125 in financial aid was submitted by the North Hatley Golf Club on March 11, 2024 for the purchase of a commemorative bench to celebrate the club's 100<sup>th</sup> anniversary;

WHEREAS the request for financial aid was submitted after the budget forecast for the year 2024;

I, CARROL HALLER, MOVE

THAT the Municipality not accept the request for financial aid towards a commemorative bench;

THAT a contribution of \$500.00 for 100th anniversary celebrations be made as outlined in the 2024 budget forecast.

VOTE FOR:	VOTE AGAINST:	ABSTENTION:
ADOPTION:	ADOPTÉD	

2024-04-15.10

**SURVEY OF LOT 4 029 089 (CHEMIN CAPELTON) — AWARD OF CONTRACT**

WHEREAS the Municipality is the owner of lot 4 029 089;

WHEREAS lot 4 029 089 is the tract of land on which the Town Hall and Community Centre are located;

WHEREAS a survey of the lot is to be carried out;

I, MICHEL DESROSIERS, MOVE

THAT municipal administration proceed with the award of contract to LESSARD L'HÉRAULT BLANCHARD, APRPENTEURS GÉOMÈTRES to conduct the survey, for the amount of \$3,400.00 and in accordance with the Politique de gestion contractuelle.

**MINUTES  
VILLAGE OF NORTH HATLEY  
APRIL 15, 2024**

VOTE FOR:	VOTE AGAINST:	ABSTENTION:
ADOPTION:	ADOPTÉD	

2024-04-15.11

**INSTALLATION OF GUTTERS AT THE TOWN HALL – AWARD OF CONTRACT**

WHEREAS installing gutters at the Town Hall and Community Centre building is required to avoid water seepage to the building foundation;

WHEREAS municipal administration put out a call for tenders on March 27, 2024 and April 2, 2024 in accordance with the Politique de gestion contractuelle;

WHEREAS the following tenders were submitted:

Bidders	Amount before taxes
Gouttières Landry de l'Estrie	\$11,970.00
Toit tech expert	\$18,875.00
Gouttières Laurentides	No bid submission
Gouttières L'Espérance	No bid submission

I, DANIELLE DUPRÉ, MOVE

THAT the contract be awarded to GOUTTIÈRES LANDRY DE L'ESTRIE.

VOTE FOR:	VOTE AGAINST:	ABSTENTION:
ADOPTION:	ADOPTÉD	

2024-04-15.12

**MEETING ADJOURNED**

At 6:31 p.m., all issues on the Agenda having been addressed;

I, DANIELLE DUPRÉ, MOVE

That the meeting be concluded and adjourned.

\_\_\_\_\_  
MARCELLA DAVIS-GERRISH  
Mayor

\_\_\_\_\_  
BENOIT TREMBLAY  
Director-General

I, MARCELLA DAVIS-GERRISH, confirm that the signing of these Minutes is equivalent to the signing by me of all the resolutions contained herewith in accordance with Article 142 (2) of the Municipal Code.

This is not an official document. It has been translated from the French for information purposes only. In the event of a discrepancy between the French and the English documents, the French will prevail.  
E.&O.E.