

**MINUTES  
VILLAGE OF NORTH HATLEY  
NOVEMBER 22, 2023**

SPECIAL MEETING of Municipal Council held at the North Hatley Community Centre at 10:30 a.m.

PRESENT are the following Councillors:

- |                      |                       |
|----------------------|-----------------------|
| 1. Michel DESROSIERS | 4. Elizabeth FEE      |
| 2. Carrol HALLER     | 5. David WILSON       |
| 3. Danielle DUPRÉ    | 6. Andrew J PELLETIER |

ABSENT:

QUORUM is present with Mayor Marcella Davis-Gerrish presiding.

ALSO PRESENT are Benoit Tremblay, Director-General and Bruno Bélisle, Assistant Director-General.

**The Notice of Meeting was given, as required by law, to Council members not present at the opening of the Meeting.**

**AGENDA**

1. Adoption of the Agenda
2. Question Period on Items listed on the Agenda
3. Vaughan looping
4. Mandate for professional services proposals  
End of remuneration for elected officials appointed to the Régie incendie Memphrémagog Est
5. *The object of the resolution is a request to the Régie Incendie Memphrémagog Est to no longer remunerate elected officials who attend its meetings as they are paid directly by the Municipality*  
  
Hiring of an employee at Public Works for the 2023-2024 snow removal season
6. *The object of the resolution is to allow administration to put out a call for applications to fill an outsource snow removal position on an hourly basis in order to reduce overtime at the Municipality.*
7. Meeting Adjourned

**2023-11-22.01**

**ADOPTION OF THE AGENDA**

I, CARROL HALLER, MOVE

THAT the Agenda be approved as presented.

PASSED

**2023-11-22.02**

**QUESTION PERIOD**

CITIZENS		ISSUES
Michael Rochette	Q	Looping Info
	R	The looping will help secure the network, ensure better water pressure and coverage of the entire network.
	Q	
	R	

**2023-11-22.03**

**VAUGHAN LOOPING**

WHEREAS the Municipality of the Canton de Hatley completed the plans and specifications targeting the drinking water distribution network in the Vaughan sector, July 27, 2023;

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WHEREAS the Municipality of the Canton de Hatley on September 8 put out a call for tenders with the lowest cost and compliant bid being Grondin Excavation inc.;

WHEREAS part of the looping of the Vaughan sector drinking water network is located on the territory of the Municipality of the Village of North Hatley (sector A of the tender schedule - rue Laprise);

WHEREAS part of the looping of the drinking water network in the Vaughan sector will cross the filtration plant property, lots 4 029 743, 4 029 634 and 4 029 650 that belong to the Municipality of the Village of North Hatley but are located on the territory of the Canton de Hatley;

WHEREAS costs relative to the project are as follow, as were outlined in the Grondin excavation proposal that includes unforeseen and incidental cost estimates:

Sector A construction costs:	\$198,480.11
Unforeseen costs including soil testing (10%):	\$19,848.01
Sub-total:	\$218,328.12
Incidental costs:	\$32,749.22
Applicable net taxes (4.9875%):	\$12,522.48
Estimated total cost of the project:	\$263,599.82

WHEREAS costs related to the project are included under program 3 of the TECQ of the Municipality of the Village of North Hatley.

I, ANDREW PELLETIER, MOVE

THAT the Municipality of the Village of North Hatley authorize the Canton de Hatley to carry out the looping of drinking water network in the Vaughan sector located on the territory of the Municipality of the Village de North Hatley (sector A of the tender schedule - rue Laprise);

THAT the Municipality of the Village of North Hatley assume all costs for sector A of the tender schedule including contaminated soil management and related costs;

THAT the Municipality of the Village of North Hatley be invoiced directly by the contractor, for TECQ program subsidy purposes, for work carried out on the territory of the Municipality of the Village of North Hatley (sector A of the tender schedule - rue Laprise);

THAT the Municipality of the Village of North Hatley authorize the Canton de Hatley to access the water filtration plant, lot 4 029 743, 4 029 634 and 4 029 650 properties owned by the Municipality of the Village of North Hatley and located on the territory of the Canton de Hatley;

THAT the Municipality of the Village of North Hatley authorize the Mayor, Marcella Davis Gerrish, and the Director-General, Benoit Tremblay, to sign for and on behalf of the Municipality, an intermunicipal agreement reflecting the present resolution and laying out the sharing of responsibilities related to the said drinking water network looping agreement in the Vaughan sector.

THAT the Municipality of the Village of North Hatley authorize the cost of the project, totaling \$265,000.00 under program 3 of the TECQ.

VOTE FOR:			VOTE AGAINST:			ABSTENTION:	
ADOPTION:	ADOPTÉD						

2023-11-22.04

**MANDATE FOR PROFESSIONAL SERVICES PROPOSALS**

WHEREAS the Municipality is looking at various options available in terms of an operating model applicable to the Marina for the 2024 season;

WHEREAS a number of options are available to the Municipality;

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WHEREAS the Municipality will consult the population on the future of the building and on a business model for the Marina in the coming years;

WHEREAS the Municipality wants to have an open and neutral opinion in determining the best options available;

WHEREAS regardless of the outcome of the process undertaken, the Municipality will be required to obtain a certificate of authorization from the ministère de l'Environnement, de la Lutte contre les changements climatiques, de la Faune et des Parcs for any future work project in that sector.

I, MICHEL DESROSIERS, MOVE

THAT the Director-General, Benoit Tremblay, or in his absence, the Assistant Director-General, Bruno Bélisle, be mandated to proceed with a call for proposals and award of contract for professional services to determine the best possible options relative to a business model at the Marina, in accordance with the *Politique de gestion contractuelle*;

THAT the Director-General, Benoit Tremblay, or in his absence, the Assistant Director-General, Bruno Bélisle, be mandated to proceed with a call for tenders and award of contract for professional services relative to the steps to be taken in order to obtain a certificate of authorization from the ministère de l'Environnement, de la Lutte contre les changements climatiques, de la Faune et des Parcs.

VOTE FOR:	VOTE AGAINST:	ABSTENTION:
ADOPTION:	ADOPTÉD	

2023-11-22.05

**END OF REMUNERATION FOR ELECTED OFFICIALS APPOINTED TO THE RÉGIE INCENDIE MEMPHRÉMAGOG EST**

WHEREAS elected officials are require to sit at the Régie Incendie Memphrémagog Est;

WHEREAS elected officials are remunerated for their presence at various 'régies';

WHEREAS the Régie Incendie Memphrémagog Est remunerates elected officials present at its meetings;

WHEREAS to avoid double remuneration for a given meeting at the Régie Incendie Memphrémagog Est.

I, CARROL HALLER, MOVE

THAT Administration request that the Régie Incendie Memphrémagog Est not remunerate elected officials from the Municipality attending its meetings. Attendance at the said meetings is paid for by the Municipality.

VOTE FOR:	VOTE AGAINST:	ABSTENTION:
ADOPTION:	ADOPTÉD	

2023-11-22.06

**HIRING OF AN EMPLOYEE AT PUBLIC WORKS FOR THE 2023-2024 SNOW REMOVAL SEASON**

WHEREAS the Municipality is in charge of snow removal on its streets as well as on route 108 between the municipalities of Sherbrooke (Lennoxville) and Ste-Catherine-de-Hatley;

WHEREAS the winter season comes with overtime when there are snowstorms;

WHEREAS hiring an additional seasonal worker would make it possible to reduce costs and improve the snow removal schedule for employees and workers;

I, DANIELLE DUPRÉ, MOVE

THAT administration publish a call for applications for a seasonal worker for the period covering December 1 to April 30 of every year;

THAT the employee be assigned to snow removal operations under a schedule to be determined.

VOTE FOR:	VOTE AGAINST:	ABSTENTION:
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ADOPTION:	ADOPTÉD
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2023-11-22.07

**MEETING ADJOURNED**

At 10:59 a.m., all issues on the Agenda having been addressed;

I, ELIZABETH FEE, MOVE

That the meeting be concluded and adjourned.

\_\_\_\_\_  
MARCELLA DAVIS-GERRISH  
Mayor

\_\_\_\_\_  
BENOIT TREMBLAY  
Director-General

I, MARCELLA DAVIS-GERRISH, confirm that the signing of these Minutes is equivalent to the signing by me of all the resolutions contained herewith in accordance with Article 142 (2) of the Municipal Code.

This is not an official document. It has been translated from the French for information purposes only. In the event of a discrepancy between the French and the English documents, the French will prevail.  
E.&O.E.